Republic of the Philippines
Office of the Solicitor General

Request for Quotation

To: _____
Tel. No.: _____
Fax No. _____

Attention: _____

Date: June 4, 2025
Quotation #: PS-025-06-060
ABC: Php 63,147.60

Sir/Madam:

Please quote your lowest price for the items listed below, indicate the shortest delivery time, and submit this form duly signed by your authorized representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
	Procurement of Various Office Equiment (Semi-Expendable)					

1	**REFRIGERATOR - 7.2 cu. ft.**
	Minimum Specifications
	• Estimated Dimensions (W x H x D): **555 mm x 1445 mm x 637 mm**
	• Capacity: **7.2 cu. ft.**
	• Two-Door Type:
	  ○ Top Freezer
	  ○ Inclusive of accessories such as trays
	• Smart Inverter
	• Frost-Free Cooling System
	• Semi-Automatic Defrost
	• **10-Year Compressor Warranty**
		1	unit			

2	**REFRIGERATOR - 5.6 cu. ft.** *Minimum Specifications* • Product Dimensions (W x H x D): **540 mm x 600 mm x 997 mm** • Weight: **27 kg** • Volume Capacity: **5.6 cu. ft. (148 L)** • **Compressor Warranty:** 5 years • **Parts and Labor Warranty:** 1 year	1	unit			
3	**AIR COOLER** *Minimum Specifications* • Power Consumption: **65 watts** (suitable for up to 12 sqm area) • **Water Tank Capacity:** 10 liters • **Fan Speeds:** 3 • With top water/ice pack chamber for faster cooling • Dimensions: (L x W x H): **8.25 x 9.8 x 23.5 in** • **Warranty:** 1 year *Note: The supplier is required to submit a brochure of the offered brand. Suppliers will be allowed to deviate from the requirements of this RFQ and the attached Technical Specifications, provided that such deviations are improvements over the stipulated requirements.* **(Price Vat-Included)**	6	unit			

Delivery Period: _____
Warranty: _____
Price Validity: _____

_____
SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

1. Please submit your quotation within ____ days from the date of this RFQ.
2. Bidders must submit current and valid legal documentary requirements along with the completed quotation:
   a. [ ] Mayor's / Business Permit
   b. [ ] PhilGEPS Registration Number: _____
      Membership: [ ] Platinum [ ] Red
   c. [ ] Income / Business Tax Return (for Small Value Procurement)
   d. [ ] Notarized Omnibus Sworn Statement (required for amounts above ₱50,000)
   e. [ ] Tax Clearance Certificate
   f. [ ] Bidders who have previously submitted the above legal requirements may no longer be required to resubmit them.

Sir/Madam,

I hereby certify under oath that I have personally conducted this canvass, that the prices quoted are true and correct, and that the signature of the representative of the company submitting the quotation is genuine.

PAULO MIGUEL U. TORIO / SONNY S. BERMUDEZ
SIGNATURE OF CANVASSERS

For more information, you may contact us:
Tel: (02) 8988-1674 loc 777
Please send your quotation to:

osg.procurement@yahoo.com